

Simi Valley Knights of Columbus

31st Annual Chili Cook-Off & Car Show

Sunday June 10th, 2018

Vendor Rules and Regulations

Location: St. Rose of Lima School grounds, 1305 Royal Ave., Simi Valley, CA 93065
Take the Simi Valley Fwy (118) to First Street off-ramp and head south. Turn left at Royal Ave. and travel 3 blocks. Turn left into parking lot and head towards the back of the property.

Hours: Open to the public from 10:00 A.M. to 5:00 P.M. All exhibitors must be set up by 9:30 A.M. Exhibits must stay open until 5:00 P.M. **Exhibitors may check-in and start setting up at 5:30 A.M.**

Eligibility: The Knights of Columbus Chili Cook-Off and Car Show is open to arts & crafts, commercial vendors and non-profit organizations. All work and exhibits must be appropriate for family viewing. Application and payment does not guarantee acceptance into the event. The Knights reserve the right to limit the number of applications for any one type of item and reserve the right to change or substitute spaces. **Acceptance of your application does not constitute exclusivity.** Arts and craft vendors are required to submit 3 photos of items to be sold. This will help determine acceptance. Photos become property of the Knights of Columbus and will not be returned. All entrants MUST have a Simi Valley Business Tax Certificate. Information can be found at <http://www.ci.simi-valley.ca.us/index.aspx?page=170>. One vendor per booth allowed, no booth sharing.

Space Sizes: Exhibitor booth space is 10' by 10'. Booths must conform to this size restriction on all sides and not infringe on walkways or neighboring booth spaces. Applicant is responsible for constructing the booth and providing tables and chairs. Anchoring canopies is highly recommended.

Confirmation: Confirmations of acceptance will be a phone call on receipt of check or money order. Space assignments (subject to change) will be assigned the day you arrive at the event. Once you have been accepted to participate in the event, there will be NO REFUNDS for any reason including, but not limited to inclement weather, acts of God, or restrictions by governmental agencies.

Parking: Follow the instructions given to you by the event's personnel for check-in, unloading, and parking. All vendor vehicles will be allowed to drive up to their assigned booth space to unload and then must **immediately** remove vehicles to assigned parking areas at Royal High School before booth set-up. Volunteers will be monitoring unloading areas to keep proper open accessibility to all participating vendors.

Clean-up: After 5:00 P. M., exhibitors are required to clean their booth areas and dispose of trash in bins and receptacles. Failure to do so will eliminate participation in next year's event.

Return signed application with check payable to:

Knights of Columbus, Exhibitor
c/o Tony Demarco
2193 Snowberry Ct.
Simi Valley Ca. 93063

You may call Tony at 805-558-4328 if you have any questions. Vendor spaces sell out every year.

Where: St Rose of Lima School

When: **Sunday June 10, 2018**

1305 Royal Avenue
Simi Valley, Ca 93065



KNIGHTS
OF COLUMBUS
IN SERVICE TO ONE. IN SERVICE TO ALL.

Return Application with Your Check by June 4th For Vendor Registration:

Knights of Columbus, Exhibitor Registration
c/o Tony Demarco
2193 Snowberry Ct.,
Simi Valley, CA 93063

For more information please call (805) 558-4328 or (805) 581-3834

VENDOR APPLICATION - CHILI COOK-OFF & CAR SHOW

Business Name _____

Contact Name _____

Resale # _____ * Simi Valley Business License Number _____

Address _____

Phone # _____

Fax # _____ Email _____

Art/Craft, Commercial or Specialty Item Description

***ALL VENDORS MUST HAVE A CITY OF SIMI VALLEY BUSINESS TAX CERTIFICATE.**
APPLICATIONS CAN BE FOUND ONLINE AT: <http://www.simivalley.org/index.aspx?page=170>

You cannot participate without one.

If you have any questions regarding the City's business tax, please contact the Customer Services Division of the Department of Administrative Services at: (805) 583-6736. (Application



Vendor Booth Fees for Chili Cook Off & Car Show June 10, 2018

Arts and Crafts..... \$130.00 - Corner Booth \$175.00
Commercial Products.....\$130.00 - Corner Booth \$175.00

ALL CORNER BOOTH SPOTS ARE SOLD FIRST COME, FIRST SERVE

Vendor information:

The Knights of Columbus will assign all vendors a 10 x 10 space on the school grounds. Vendors can bring their own tents, tables, chairs or rentals can be provided. Please indicate special needs on form. Please note that NO prepackaged food may be sold . No exceptions.

Helpers:

Two people total per Vendor booth will be admitted for free when the vendor is setting up and may stay to assist with sales

Publicity & Promotion:

This one-day event has an estimated attendance of over 6,000 people and growing every year. The event is well publicized through Television, Radio and Newspaper Advertising, City and Community Placations, Posters and Flyers.

Vendor Fees:

Each vendor agrees to follow the guidelines set forth by the Knights of Columbus Council 5803 or any agents acting on behalf of the 27th Annual Chili Cook-Off & Car Show. The Knights, St Rose of Lima School, the Archdiocese of Los Angeles, and any and all Event sponsors are released of responsibility and liability from injury, damage or theft under any circumstances. All vendor participants agree to indemnify, defend and hold harmless the Knights, St. Rose of Lima School, the Archdiocese of Los Angeles, and any and all event sponsors, their agents, officers, and volunteers from and against any and all liabilities, expenses, including defense cost, and legal fees, and claims for damages of any nature whatsoever, including but not limited to bodily injury, personal injury, or property damage arising from or connect with operation, or services hereunder, including workman's compensation suites, liability, or expense arising from or connected with services performed on behalf of staff or any person pursuant to this agreement.

Type of Business:

Fees:

Method of Payment:

Arts and Crafts & Commercial Vendors

10' x 10' Area \$130x____ = _____

Arts and Crafts & Commercial Vendors

10 x 10 Corner \$175x____ = _____

Table & 2 chairs \$25x____ = _____

Tent \$25x____ = _____

Electricity hook-up \$35x_____

Total Amount Due _____

**SIMI VALLEY KNIGHTS OF COLUMBUS
CREDIT CARD AUTHORIZATION**

DATE: _____

I, _____, AUTHORIZE SIMI VALLEY KNIGHTS
OF COLUMBUS COUNCIL #5803 TO CHARGE MY CHILI COOK-OFF VENDOR FEES

ON THE FOLLOWING CREDIT CARD (Visa, Master Card, Discover or American Express)

CREDIT CARD # _____

EXPIRATION DATE _____ ZIP CODE: _____

CVV2 CODE number (three numbers on back)(on front of Amex) _____

BILLING STREET ADDRESS FOR CARD INCLUDING ZIP CODE:

AMOUNT TO BE CHARGED: _____

NAME ON CARD: _____

SIGNATURE OF CARDHOLDER: _____

PRINTED NAME: _____

PLEASE EMAIL AUTHORIZATION BACK TO:

Tony Demarco at: email: tonyd.1@sbcglobal.net

If you need to fax, call 805-558-4328 to make arrangements.

Simi Valley Knights of Columbus " c/o Tony Demarco
2193 Snowberry Ct." Simi Valley, CA 93063

CITY OF SIMI VALLEY • APPLICATION FOR BUSINESS TAX CERTIFICATE

2929 Tapo Canyon Road, Simi Valley, CA 93063 • (805) 583-6736
P.O. Box 1680, Simi Valley, CA 93062

ISSUANCE OF A BUSINESS TAX CERTIFICATE IS EVIDENCE ONLY OF THE FACT THAT SUCH TAX HAS BEEN PAID. IT DOES NOT CONSTITUTE ZONING OR ANY OTHER APPROVAL OF THE PROPOSED USE NOR DOES IT SANCTION OR PERMIT THE OPERATION OF YOUR BUSINESS.

PLEASE TYPE OR PRINT LEGIBLE-ANSWER ALL QUESTIONS - PAYMENT MUST ACCOMPANY APPLICATION

HAVE YOU EVER HAD A BUSINESS TAX CERTIFICATE WITH THE CITY OF SIMI VALLEY?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
IS THIS BUSINESS OPERATED FROM YOUR SIMI VALLEY RESIDENCE?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
NAME OF BUSINESS		DATE BUS. OPENED IN SIMI VALLEY	TODAY'S DATE
BUSINESS ADDRESS (Street, City, State) P.O. BOX NOT ACCEPTABLE ZIP		BUSINESS TELEPHONE NUMBER ()	
MAILING ADDRESS (Street, City, State) ZIP		BUSINESS FAX NUMBER ()	
NAME OF BUSINESS OWNER		DATE OF BIRTH	HOME TELEPHONE NUMBER ()
HOME ADDRESS OF BUSINESS OWNER(S)		SSN (BUSINESS OWNER)	CA DL (BUSINESS OWNER)
NAME OF ADDITIONAL OWNER(S)		DATE OF BIRTH	SSN (ADDITIONAL OWNER) CA DL (ADDITIONAL OWNER)
ESTIMATED GROSS RECEIPTS EARNED IN SIMI VALLEY FOR REMAINDER OF CALENDAR YEAR	EMPLOYER IDENTIFICATION NUMBERS		
	FEDERAL	STATE	
TYPE OF BUSINESS	LEGAL CLASS		
	<input type="checkbox"/> SOLE PROPRIETORSHIP	<input type="checkbox"/> LLC	<input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION NUMBER _____
NAICS NUMBER	NO OF EMPLOYEES	SQ. FOOTAGE OF BUSINESS	SALES TAX PERMIT NO
BUSINESS WEBSITE	E-MAIL ADDRESS:		CONTRACTOR'S LICENSE #:

I HEREBY CERTIFY THAT I AM THE OWNER OR AUTHORIZED REPRESENTATIVE FOR THE ABOVE FIRM AND DECLARE UNDER PENALTY OF MAKING A FALSE CERTIFICATE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND UNDERSTAND THAT THE INFORMATION PROVIDED IS SUBJECT TO VERIFICATION.

APPLICANT'S SIGNATURE	DATE
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YOU MAY BE REQUIRED TO GET APPROVAL FROM THE FOLLOWING AGENCIES:

For the protection of the public, various types of business operations are regulated by various governmental agencies. Your business may or may not be so regulated. It is your responsibility as the business owner or operator to comply with all regulations of these agencies, which may include the following:

- CITY OF SIMI VALLEY:** BUILDING & SAFETY/ENVIRONMENTAL SERVICES/POLICE DEPARTMENT
- COUNTY OF VENTURA:** FIRE DEPARTMENT/HEALTH DEPARTMENT

Additionally, sales or use tax may apply to your business activities. You may seek written advice regarding the application of tax to your particular business by writing to the nearest State Board of Equalization office.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

- The Division of the State Architect at www.dgs.ca.gov/dsa/home.aspx
- The Department of Rehabilitation at www.rehab.cahwnet.gov
- The California Commission on Disability Access at www.cdda.ca.gov

STAFF/DATE	IB OB	TAX DUE	CHARGE CODE	PMT. METHOD	EXP. DATE	ACCOUNT #/AR#
	IH OH					

DISTRIBUTION: WHITE - Business Tax PINK - Building & Safety CANARY - Applicant